

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, July 10, 2007, 9:30 a.m.
The SORTA/Metro Board Room
1014 Vine Street, Suite 2000
Cincinnati, Ohio, 45202

BOARD MEMBERS

PRESENT: Robert W. Buechner Robert P. Mecklenborg
Steven P. Goodin Roxanne Qualls
William L. Mallory Sr.

STAFF MEMBERS

PRESENT: Michael H. Setzer William J. Desmond
H. Theodore Bergh Colin R. Groth
Marilyn Shazor Donna M. Adkins
Sallie L. Hilvers Carole E. Senior
Timothy J. Reynolds Perriann T. Allen
Richard L. Moore
(Legal Counsel)

OTHERS

PRESENT: Joseph Link, Xavier
Carolyn Miller, League of Women Voters

CALL TO ORDER: Mr. Buechner, Vice-Chairperson of the Planning & Development Committee noted the presence of a quorum and called the meeting to order.

HEARINGS FROM CITIZENS: Mr. Buechner asked if there were any citizens who would like to address the board. There were none.

APPROVAL

OF MINUTES: Ms. Qualls made a motion that the minutes of the June 12, 2007, regular meeting be approved as previously mailed and Mr. Mallory seconded the motion. The Board unanimously approved the minutes.

COMMITTEE REPORTS

OPERATIONS AND MANAGEMENT COMMITTEE

Ms. Qualls stated there had been a joint meeting of the Operations and Management Committee and the Planning and Development Committee immediately before the board meeting. The following items were presented to the Board:

1. Proposed Resolution No. 2007-31: Contract for Medical Exam Services

Ms. Qualls moved for adoption and Mr. Mallory seconded the motion. This resolution authorizes SORTA to enter into a contract with Concentra Medical Centers for pre-employment, return-to-work and biennial employee medical tests and directs the CEO/General Manager or the CFO/Secretary-Treasurer to execute a three-year contract at a total cost not to exceed \$231,375.

By roll call vote the Board unanimously approved Resolution No. 2007-31.

2. Proposed Resolution No. 2007-32: Contract for Concrete Work at Madisonville Layover

Mr. Buechner moved for adoption and Mr. Mallory seconded the motion. This resolution authorizes SORTA to enter into a contract with Pavement Management for construction and engineering for concrete work at Madisonville Layover at a cost of \$114,365, and awards oversight of construction specifications to the city of Cincinnati at a cost of \$6,500. The board also directs the CEO/General Manager or the CFO/Secretary-Treasurer to execute a contract with Pavement Management for \$114,365 and execute a purchase order for \$6,500 to the City of Cincinnati at a total cost not to exceed \$120,865.

By roll call vote the Board unanimously approved Resolution No. 2007-32.

3. Proposed Resolution No. 2007-33: Approval of Purchase of Mechanics'/Maintenance Uniforms

Ms. Qualls moved for adoption and Mr. Mallory seconded the motion. This resolution approves the increase in the amount of the original purchase order and authorizes the CEO/General Manager or the CFO/Secretary-Treasurer to amend the mechanics'/maintenance uniforms purchasing order from \$20,000 to \$30,000.

By roll call vote the Board unanimously approved Resolution 2007-33.

4. Proposed Motion: Board Communication Policy

Mr. Mallory moved for adoption and Mr. Buechner seconded the motion. This motion serves as a reminder to the board and also reaffirms the Communication Policy Statement previously adopted by the board in November 2004.

By voice vote the Board unanimously approved the motion.

5. Proposed Resolution 2007-34: APTA Membership Renewal 2008

Mr. Mallory moved for adoption and Mr. Buechner seconded the motion. This resolution authorizes the CEO/General Manager or the CFO/Secretary-Treasurer to renew SORTA's membership and to pay the American Public Transportation Association the sum of \$37,773.00 for the year ending June 30, 2008.

By roll call vote the Board unanimously approved Resolution 2007-34.

6. Proposed Resolution 2007-35: Approval of Fiscal Year 2008 Disadvantaged Business Enterprise (DBE) Goal

Mr. Buechner moved for adoption and Mr. Mallory seconded the motion. This resolution adopts, for the Federal fiscal year 2008 (October 1, 2007 to September 30, 2008), a Disadvantaged Business Enterprise goal of 4.1%. The Board directs the CEO/General Manager or the CFO/Secretary-Treasurer to submit this goal to the FTA for approval.

By roll call vote the Board unanimously approved Resolution 2007-35.

7. Proposed Resolution 2007-36: Award for Printing of 2008 Bus Schedules

Mr. Mallory moved for adoption and Mr. Buechner seconded the motion. This resolution awards the two-year contract for printing of the 2008 bus schedules to KPB Printing. The Board also authorizes the CEO/General Manager or the CFO/Secretary Treasurer to execute a contract with KPB Printing at a total cost not to exceed \$228,459.04.

By roll call vote the Board unanimously approved Resolution 2007-36.

8. Proposed Motion: Appointment of Audit Committee

Mr. Buechner moved for adoption and Ms. Qualls seconded the motion. This motion appoints Steven P. Goodin, Stephan M. Louis and Robert P. Mecklenborg as members of the SORTA Board's Audit Committee.

By voice vote the Board unanimously approved the motion.

9. Proposed Motion: Appointment of Compensation Committee

Mr. Mecklenborg moved for adoption and Mr. Goodin seconded the motion. This motion appoints Robert W. Buechner, Roxanne Qualls and Melody Sawyer Richardson as members of the SORTA Board's Compensation Committee.

By voice vote the Board unanimously approved the motion.

PLANNING AND DEVELOPMENT COMMITTEE

Planning and Development Committee chair Mr. Buechner had nothing to report.

GENERAL MANAGER'S REPORT

Mr. Setzer recognized Aaron Jeter, street service manager, and Shannon Sharpe, a Metro bus driver, who called Aaron for assistance when she realized a three-year-old who boarded her bus with two women was actually alone. Ms. Sharpe kept the child safe on the bus until Cincinnati police arrived. Ms. Sharpe was recognized by the board and all those present with a round of applause and awarded a plaque and the CEO Coin of Excellence.

NEW BUSINESS

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, August 14, 2007, 9:30 a.m., SORTA/Metro Board Room, 1014 Vine Street, Suite 2000, Cincinnati, Ohio.

Mr. Buechner made a motion that the meeting be adjourned and Ms. Qualls seconded. The Board unanimously approved the motion and the meeting adjourned at 10:10 a.m.

APPROVED:

ATTESTED:

Lamont Taylor
Chairman

H. Theodore Bergh
Secretary-Treasurer